

# WARROAD SCHOOL DISTRICT #690

510 CEDAR AVENUE  
WARROAD, MN 56763  
PHONE: 1-218-386-1472  
FAX: 1-218-386-1909



## Fax Cover Sheet

|                         |                  |
|-------------------------|------------------|
| Send to:                | From:            |
| Attention: <i>Board</i> | Office location: |
| Office location:        | Date:            |
| Fax number:             | Phone number:    |

Total pages, including cover: \_\_\_\_\_

## Comments:

*Updated Agenda + Recommendations*

*Addition:*

*be. legal Services - RFP*

Regular Meeting  
Board of Education  
Independent School District #690  
Monday, December 15, 2014  
6:00 p.m.  
High School Library

#### Proposed Agenda

1. Call Meeting to Order at **6:00 p.m.**
  - a. Pledge of Allegiance
2. Approve Agenda
  - a. Public Comments
3. Communication and Visitors
  - a. We Are Proud
  - b. Susan Marvin
  - c. Bonding Bill Discussion-Mark Carlson & Missy Okeson
  - d. Administrative Reports
4. Unfinished Business
  - a. Property Update
  - b. Aquatics Director Contract
5. Consent Agenda
  - a. Reading, Correction, and Approval of Minutes
  - b. Consideration of Claims and Accounts
6. New Business
  - a. Student School Board Representatives
  - b. Conflict of Interest Affidavit for RBJ & Associates
  - c. Certification of Payable 2015 Levy
  - d. Email Clarification on Resignation
  - e. Legal Services RFP
7. Other Information
  - a. MREA Vote
  - b. Region I Vote
  - c. Action Items
  - d. Insurance Information and Data Request
  - e. Plaque Presentation
  - f. Bob Johnson
  - g. Superintendent Contract
8. Adjourn

Comments and Recommendations  
Regular Meeting  
December 15, 2014

- 1a. Pledge of Allegiance  
Student Council Representatives are scheduled to lead the Pledge of Allegiance. December representatives scheduled are Jackson Nash and Ian Ellenson.
- 2a. Public Comments  
The public will have the opportunity to speak to agenda items. The time limit is two minutes.

COMMUNICATION AND VISITORS

- 3a. We Are Proud  
Jackson Nash and Ian Ellenson will share the We Are Proud items.
- 3b. Susan Marvin  
Susan Marvin has requested to be part of the agenda this evening to address the Board.
- 3c. Bonding Bill Discussion-Mark Carlson & Missy Okeson  
Mark and Missy (Representing Head Start) will be here discussing the latest round of bonding that might be possible for the Warroad School District. We worked with Mark the last time and had an opportunity to match a \$500,000 grant on a remodel project. The project included a joint effort between Head Start and the School District. At that time, we were transitioning into the Cedar Avenue site and looked at a remodel project that included the elementary library. This project was voted down by the Board of Education after going through the bid process. A new construction project was then looked at, but this didn't fit within the scope of the grant. Architectural work had been completed on the new construction portion of the project by Mike Johnston. The district ran out of time on the grant and released the funds back to the State of Minnesota.  
The next round of grants are being considered as the legislative session begins in January. Mark and Missy will lead the Board through the grant application process. The Board can decide on what action, if any, they would like to take.
- 3d. Administrative Reports

UNFINISHED BUSINESS

- 4a. Property Update  
We are waiting for the Marvin lawyers to return the documents so the parties can move to the closing. I have not heard from April Stavig on a possible closing date.

- 4b. Aquatics Director Contract  
Mr. Bengtson and I met with Board Member Zentner to discuss the Aquatics Director Contract. We discussed the job description. Two items have been changed in the job description. The first is the clarification that the swim team portion of the job description is not the high school season. The swim team portion of the job description refers to the Warroad Outstanding Warrior (WOW) swim team. The WOW swim team functions outside of the high school season. The second clarification is a note involving the pool humidity. This is a function of the custodial department as this relates to the mechanical workings of the APR machinery and the HVAC system.

#### CONSENT AGENDA

- 5a. Reading, Correction, and Approval of Minutes  
The recommendation is to approve the minutes of the November 10, 2014, regular meeting, as presented. The recommendation is to approve the minutes of the November 12, 2014, special meeting, as presented. The recommendation is to approve the minutes of the November 14, 2014, special meeting, as presented. The recommendation is to approve the minutes of the November 24, 2014, special meeting, as presented.
- 5b. Consideration of Claims and Accounts  
The recommendation is to approve the claims and accounts in the amount of \$455,970.35, as presented.

#### NEW BUSINESS

- 6a. Student School Board Representatives  
The recommendation is to have senior, Brian Snyder, and junior Brianne LaDuke, represent the School as Student Board Representatives. The recommendation is to have junior, Melody Kuehn, as the alternate. These students submitted the necessary application and also went through an interview to be recommended for this role.
- 6b. Conflict of Interest Affidavit for RBJ & Associates  
Board Member was contacted to complete work for the District in the technology department, the kitchen, and the custodial area. The recommendation is to approve the affidavit for payment, as presented.
- 6c. Certification of Payable 2015 Levy  
The Truth in Taxation meeting was held on Monday, December 8, 2014, to discuss the proposed 2015 levy and school budget. The recommendation is to certify the Payable 2015 in the amount of \$2,424,141.67.
- 6d. Email Clarification on Resignation

Board Member Johnson has requested clarification on an email that was part of the data request from October. It involves the resignation of a board member that was shared with the Board Chair.

- 6e. Legal Services RFP  
The Board of Education is interested in seeking proposals for legal services. Last year we went through the RFP process as a district. Last year we sought proposals from Booth & Lavorato, Rupp, Anderson, Squires and Waldspurger, Ratwik, Roszak & Maloney, Pemberton Law, Knutson, Flynn & Deans, and Kennedy & Graven.

#### OTHER INFORMATION

- 7a. MREA Vote  
The Minnesota Rural Education Association is an organization that we have been apart of for many years. This organization works on behalf of rural schools across the state. They are having elections and seek one vote from the Board of Education. The individual information is provided. Please indicate your choice and I will send the choice to MREA.
- 7b. Region I Vote  
There are three people interested in the three spots. Region I is the organization that we work with for payroll and financial services. I would recommend voting for the three individuals listed.
- 7c. Action Items  
Bob Johnson will lead the action items.
- 7d. Insurance Information and Data Request  
Education Minnesota has put forth a data request as presented. This is in response to HITA (Health Insurance Transparency Act) that was passed legislatively last session. We will be sending out the RFP's right after the first of the year. PEIP (Public Employees Insurance Program) has to be one of the quotes sought. Education Minnesota also has to ability to accept the PEIP quote regardless of the other quotes. This is information for the Board. This will play out as we progress through the spring.
- 7e. Plaque Presentation  
During my tenure as Superintendent, I have presented plaques to Board Members for service to the District. I will take this time to present Bob Johnson a plaque on behalf of ISD #690.
- 7f. Bob Johnson  
Mr. Johnson has requested to speak to the Board as he finishes his service to the district.

7g. Superintendent Contract

The Board made a motion to not renew and not negotiate a subsequent contract on October 20, 2014. The Board held a special meeting as requested by the Superintendent on November 12, 2014. Per the contract, a subsequent meeting must be held after 7 days and prior to December 31, 2014. I am asking the intention of the Board in regard to the Superintendent Contract.